



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVT. COLLEGE JHANDUTTA
Name of the head of the Institution	NEENA VASUDEVA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01978-272700
Mobile no.	9418463555
Registered Email	principalgcjhandutta@gmail.com
Alternate Email	gcjhanduttahp@gmail.com
Address	Govt. College Jhandutta, Dist. Bilaspur HP-174031
City/Town	JHANDUTTA
State/UT	Himachal pradesh
Pincode	174031

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Vijay Kumar			
Phone no/Alternate Phone no.		01978223555			
Mobile no.		8894957751			
Registered Email		vijaychehp@gmail.com			
Alternate Email		principalgcjhandutta@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://govtcollegejhandutta.org/aqar-2020/">https://govtcollegejhandutta.org/aqar-2020/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://govtcollegejhandutta.org/wp-content/uploads/2020/09/Academic-calendar.pdf">https://govtcollegejhandutta.org/wp-content/uploads/2020/09/Academic-calendar.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.57	2019	04-Mar-2019	03-Mar-2024
<b>6. Date of Establishment of IQAC</b>			30-Dec-2016		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

English Language lab installed in the computer lab.	02-Dec-2019 2	200
Basic computer skill classes.	23-Sep-2019 34	100
Remedial coaching classes in English	12-Sep-2019 34	200

L::asset('/', 'public/').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty of Chemistry, physics, Sports and music	By HP Govt.	H.P. Govt.	2019 30	595998
All Faculty	RUSA under equity initiative	Central and state Govt.	2019 365	56433

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) Student's feedback about teachers was collected to ascertain the learning status of students and to further improve the quality of teaching learning process. 2) Under the able guidance of IQAC, Eco Club Rover and Rangers organized a special lecture on 29 Sept. 2018 on "Drug Abuse, Nutrition Anaemia" which was

delivered by Dr. Swati to make the students aware about combating the menace of drug abuse. 3) One day workshop on "Communication skill and Personality development by English Deptt. On dated 22/02/2019. 4) English language lab software was installed for the students in computer lab. 5) Two cooler along with filter installed in the college and hot water facility also provided to the college students. 6) Foundation stone of science block also laid by HP Govt. 7) Student Feedback on Teachers was conducted. 8) Various societies (tollies) were formed for sustainable use of college recourse i.e. electricity, water and periphery greenery and plants. 9) PTA was constituted for the session 201920. 10) Tutorials were taken. 11) Remedial classes were started by many teachers. 12) IQAC is very active to maintain contact with the students to enhance the quality of teaching learning process. 13) IQAC initiated towards Computer literacy of each department so that the departmental data can be archived in the database format.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Calendar of activities	95
<a href="#">View Uploaded File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

14-Feb-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

College has its own website for managing its all activities. The information can also be disseminated through other communication mode i.e. what's app, facebook, and mobile. To manage the administration and other information system of college, head of

the institution/Principal take the all kind of feedback through staff meetings, PTA meetings and students representatives (CSCA) on regular basis.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is bound to follow the syllabus and curriculum designed and supplied by Himachal Pradesh University Shimla, however, the faculty members are free to float their views/recommendations for the amendments in curriculum from time to time through proper channel or through boards of studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	01/06/2019
BCom	BCom	01/06/2019
BSc	BSc	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
-------------------------	--------------------------	---

No Data Entered/Not Applicable !!!

No file uploaded.

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The students are asked to fill up the prescribed feedback proforms in respect of faculty members teaching them, which are analysed and interpreted to assess and improve their performance. It is facilitating the use of smart classroom, information and communication technology and Wi-Fi facilities to make teaching-learning process more comprehensive, effective and meaningful.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BCom	80	80	74
BA	BA	720	150	123
BSc	BSc	80	70	58

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	519	0	16	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	5	3	2	2

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculty mentors and programme leaders regularly review academic progress and counsel students to improve performance and ensure academic growth. Special measures are taken to support advanced as well as slow learners. Slow Learners - Adequate Support is provided to slow learners to overcome academic difficulties by: Organizing Extra Classes during the semester, giving practice assignments and providing extra reading Material to improve basic understanding of subjects. By engaging them in social activities/class activities/institution activities, they are encouraged to develop social skills Advanced learners - In order to support the fast learners, it is ensured that: They are given additional/challenging assignments/ project work They are encouraged to participate in various symposiums like quiz, poster presentation, conferences, inter class and inter faculty competition etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
519	16	1:32

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	16	1	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th semester	14/05/2019	30/06/2019
BA	BA	1st year	13/05/2019	30/06/2019
BCom	BCom	1st year	13/05/2019	30/06/2019
BSc	BSc	1st year	13/05/2019	30/06/2019
BCom	BCom	6th semester	30/04/2019	30/06/2019
BA	BA	4th semester	08/05/2019	30/06/2019
BCom	BCom	4th semester	08/05/2019	30/06/2019
BSc	BSc	4th semester	08/05/2019	30/06/2019

[View Uploaded File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

--

The students and staff are well aware about the evaluation process. The evaluation schedule is decided by the university for the academic session with regard to the end semester examination where as that of CCA is decided at college level .The stakeholder are being made aware about the evaluation process through the prospectus containing detailed information about evaluation process, at the time of admission at the beginning of session. The evaluation is carried out at different spot evaluation centers in the state and the awards are uploaded online at university website from each spot evaluation centre. The component of assessment is being uploaded from college level on the university website. The university evaluation division compiles both and final result is declared.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the parent university and the college Principal and faculty implement the same in the institution. The academic calendar and evaluation schedule is provided by the affiliating university for all affiliated colleges in the state and every college adhere to these strictly where as the teaching plan is prepared at the college level and being followed for every semester/session. Contents of Academic Calendar includes Commencement of teaching, Conclusion of Teaching, Practical / Oral / Theory Examination dates, Result declaration and Holidays.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtcollegejhandutta.org/wp-content/uploads/2020/09/Program-and-course-outcome.docx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	75	75	100
BCom	BCom	BCom	34	34	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://govtcollegejhandutta.org/wp-content/uploads/2020/09/Student-satisfaction-Survey.docx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
-----------------------	----------	----------------------------	------------------------	---------------------------------

**No Data Entered/Not Applicable !!!**

No file uploaded.



### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Red-Ribbon Club in Dist. Bilaspur (HP)	Red-Ribbon Club, G.C. Jhandutta	Union Health ministry	01/12/2019	Best Red-Ribbon Club
<a href="#">View Uploaded File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sanskrit	1	0
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0
Presented papers	0	4	0	0
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship SBSI, 2019	NSS/ Central and state Govt.	1	11
Swachhata Pakhwara	NSS/Rovers Rangers and Eco Club	6	56
FIT India plog run	College and Central Govt.	16	300
Ek Bharat Shreshtha Bharat	HPU, Central and state Govt., college	16	110
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship	NSS/ Central and state Govt.	SBSI	1	11

SBSI, 2019				
Swachhata Pakhwara	NSS/Rovers Rangers and Eco Club	Rally, cleanliness drive, debate and declamation, painting.	6	56
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
680000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	1951	462354	0	0	1951
Reference Books	87	64392	0	0	87	64392
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	12	1276	0	0	12	1276
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	2	2	2	6	1	11	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	2	2	2	6	1	11	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

11 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As the college building is newly constructed therefore there is no need of major repair but the minor repair and maintenance of building, furniture, equipment, computers are being met out, out of college building fund, AF, library fund and IT fund. Special fund / Assistance received from govt. to various club like RRC, Eco club and NSS. For major maintenance, the proposal is prepared by the college and forwarded to the govt. for sanction. Our institution is governed and regulated by the state govt. The state govt. prepares the annual budget for the higher education and financial assistance is provided to the colleges in the state.

<http://govtcollegejhandutta.org/wp-content/uploads/2020/09/Procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities.docx>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial assistance from Staff and PTA	16	15000
Financial Support from Other Sources			
a) National	Scholarships from state and centre	75	195000

b) International	NA	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial classes in English, computer and Installation of language lab through EI under RUSA	12/09/2019	205	College administration
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NA	30	350	5	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	51	BA, BCom	BA, BCom	GC Bilaspur, GC Ghumarwin, HPU, Regular and ICDEOL	BEd, PG

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Women Kabaddi Team participated in the inter college kabaddi championship at MLSM college Sunder Nagar, w.e.f. 10/09/2019 to 12/09/2019.	State level	10
Men Kabaddi Team participated in the inter college kabaddi championship at Girlss Gautam college Hamirpur.	State level	10
Team participated in the inter college Athletics at GC Dharamashala w.e.f. 29/09/2019 to 2/10/2019.	State level	4
Annual Athletics meet at GC Jhandutta.	College level	150
Youth festival Group- 1 held at Haripur Manali w.e.f. 2/9/2019 to 8/9/2019.	State level	15
Celebration of youth international day w.e.f. 12/11/2019 to 30/11/2019.	College level	50
Celebration of constitution day on dated 26/11/2019.	College level	50
Celebration of	College level	200

Independence day on dated  
15/08/2019

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active student body in the name of College Students Central Association (CSCA). The CSCA of the college has been constituted every year. The CSCA has Executive Members comprising of President, Vice President, Secretary, Joint Secretary and the Class Representatives. The executive members are elected on the basis of merit in university examinations or marks obtained in lower class. CRs are representation from each class whereas the executive members are nominated from all the students of the college. Apart from this the due representation is also given for outstanding persons from various fields in the college like sports, NSS, Eco Club and Cultural Activities. The basic purpose of constituting CSCA is to have best academic environment in the college so that the better facilities are available to the students in the college. The CSCA body takes up the matters of the students with the college administration which are pertinent for the welfare of student for their academic acceleration.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is affiliated to H.P. University, Shimla. All the policies of education department are designed by the Government of Himachal Pradesh. These policies are executed by the Head of Institution with the cooperation of the college staff. The administration is decentralized by forming various committees which work in a democratic and collaborative manner. The Principal



of the college delegates responsibilities to different committees headed by senior and experienced faculty members keeping in view the representation of all the faculty members and their interest and expertise. The Conveners of different academic and administrative committees work in association with other teaching and non teaching staff of the department to implement and execute the plan of the institution. Office staff takes care of routine administrative activities and also assists the Principal in overall administration of the institute. Responsibilities of every staff member are communicated to them through notices, meetings, and circulars clearly defining their role in the implementation of any given assignment. Besides they are also informally counseled so as to make them aware of their duties. To facilitate more participative management all administrative decisions of the institutions are taken through the consensus and discussions, as the head of the institution holds regular meetings with staff and conveners of different committees. The needs, problems, suggestions for educational reforms and infrastructural improvements associated with each department are conveyed to the Principal. Opinions of heads, teachers, and non-teaching staff and other stake holders are considered and valued. Decisions which involved large scale investment in terms of infrastructure are taken by the Principal after seeking the necessary approval from the higher authority like the Director of higher education, government of Himachal Pradesh.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though it is the exclusive domain of University, faculty members are free to submit their relevant inputs in this regard to the University at personal level or through Board of Studies from time to time
Teaching and Learning	Teaching and Learning process is facilitated with comprehensive and cognitive 'ICT and smart class room teaching programmes.
Examination and Evaluation	Whole Examination process is conducted by the University as per its set norms, of course, with the help of college teachers and other staff members. Paper setting/Evaluation is done by teaching faculty appointed as paper setters/ examiners (Head/Sub Examiners) by the University.
Research and Development	A Research and Development committee has been constituted by the college under the Chairmanship of Principal. This committee ensures designing research project proposals for seminars/conferences/workshops etc.
Library, ICT and Physical Infrastructure / Instrumentation	The library is well equipped with Wi-Fi facility. The library is regularly subscribing 11 Newspapers (Hindi

	English) every day and 9-magazines periodically.
Human Resource Management	The college administration is frequently motivating teaching staff for attending summer / winter school /pedagogical programmes so as to refresh their existing knowledge and gain exposure of teaching and learning strategies being practised at the global level. Likewise the students are also guided by the different faculty members at various platforms, so as to increase their efficiency and competence.
Industry Interaction / Collaboration	The college organised a 'Rozgar Mela' in the current academic session, so as to have an adequate interaction of students with the experts of different deptt and thus ensuring their employability. The expert from NTPC hydro project dist. Bilaspur visited the institution and enlightened the students about the NTPC hydro projects.
Admission of Students	Admission is done as per the approved guidelines of Himachal Pradesh University issued from time to time. However, there remains a roll on procedure of admission for the students.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	HPU
Planning and Development	This is a Govt. College and hence at HP Govt. level there is e-governance.
Administration	This is a Govt. College and hence at HP Govt. level there is e-governance.
Finance and Accounts	By Govt. of HP
Student Admission and Support	State and centre Govt.

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Ghanshyam Arya	Induction programme.	State Govt./ SCERT solan	3000
2019	Ms Ranju	Induction programme	State Govt./ SCERT solan	3000
2019	Mr. Damoder	Rovers and	Sate Govt.	1600

Gautam and Ms. Ranju	Rangers Camp
-------------------------	--------------

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/10/2019	31/12/2019	112
Refresher Course	2	01/09/2019	31/12/2019	112
Orientation Programme	3	06/01/2020	25/01/2020	21
Orientation Programme	2	01/11/2019	21/11/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As such there is no welfare scheme for the teaching and non teaching staff at institutional level but following schemes are available for the Govt. Employees of our institution. 1. Faculty members are eligible for study leave of two years. 2. Medical leave is given to all the employees as per the norms. 3. There is	As such there is no welfare scheme for the teaching and non teaching staff at institutional level but following schemes are available for the Govt. Employees of our institution. 1. Faculty members are eligible for study leave of two years. 2. Medical leave is given to all the employees as per the norms. 3. There is	1. Book bank for needy students. 2. Financial assistance to the poor students by the teaching staff. 3. Financial assistance to the poor students by the college PTA. 4. Scholarships to the poor and meritorious students by the state and centre govt. 5. Financial help by local philanthropist.

provision of maternity / paternity leave as per the Govt. norms. 4. Duty leave is given to the employees for attending seminars/ conference /OP/RC. 5. All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary. 6. TA/DA is given for the employees whenever they go out for official work. 7. Various allowances like HRA, compensatory allowance and DA as per the Centre Govt. / State Govt. notifications are allowed. 8. There is full medical reimbursement of medical expenses including indoor medical Treatment. 9. All Govt. employees enjoy benefit of gratuity, commutation of pension and pensioner benefits. 10. Encashment leave benefit maximum of 300 hundred days is allowed at the time of retirement.

provision of maternity / paternity leave as per the Govt. norms. 4. Duty leave is given to the employees for attending seminars/ conference /OP/RC. 5. All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary. 6. TA/DA is given for the employees whenever they go out for official work. 7. Various allowances like HRA, compensatory allowance and DA as per the Centre Govt. / State Govt. notifications are allowed. 8. There is full medical reimbursement of medical expenses including indoor medical Treatment. 9. All Govt. employees enjoy benefit of gratuity, commutation of pension and pensioner benefits. 10. Encashment leave benefit maximum of 300 hundred days is allowed at the time of retirement.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit followed by settling of audit objections. 'National Social Service Scheme (NSS) fund has been audited by CA and RUSA grant and local funds have been duly audited by AG and PTA fund has also been audited by committee constituted by PTA executive body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director Higher Education, State Project Director RUSA , MHRD and H.P. University	Yes	Principal of the college and IQAC.
Administrative	Yes	Secretary Education, Director Higher Education Auditor General, Shimla	Yes	Principal of the college, IQAC and Bursar.

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA executive of this college is enthusiastically involved in the different developmental activities of the college and its members have optimum and unprecedented liaison with college authorities and students for addressing different problems amicably. Parents are informed about the facility offered to the students and the suggestions of the parents are taken care of. They are also informed about Tutorial Coaching offered to the needy students. Efforts are made to enhance the quality of college performances on the basis of their feedback.

#### 6.5.3 – Development programmes for support staff (at least three)

Department of Higher Education periodically organises competence enhancement programs for the supporting staff by Designing and executing specific viable modules through the prestigious institutions like Himachal Pradesh Institute of Public Administration (HIPA), and with district administration.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback mechanism from different stakeholders, viz., Students and parents, have been formalized. 2. Buildings of the college have been made more friendly for differently-abled persons. 3. Teaching Learning process has been strengthened by the use of ICT.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

#### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)



		community					
2019	2	2	01/07/2019	153	Rally to aware local people about importance of drinking water and sanitation.	Conservation of water and sanitation.	35
2019	1	1	10/07/2019	144	Swachh Bharat Summer Internship (S.B.S.I) 2.0 - 50 Hours.	Awareness Campaign about cleanliness. Cleanline ss Drive. Ban Polyt hene, plastic free village Campaign. Volunteer segregati on of solid waste into non-biodegrad able waste promoting recycle of waste.	11
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lectures conducted by teachers in their classes.	01/06/2019	29/02/2020	300
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a system of rain harvesting. The water tank is of about 60000 liters capacity. The water of this tank is used for keeping the campus green. College administration has set up an Eco-Club which has been working in

consonance with various drives of Government of India and Himachal Pradesh like Sabachh Bharat Abhyan and clean environment and green environment etc. Students are the active members of this club and they are consistently involved in keeping the campus and surrounding areas neat and clean to create hygienic and congenial environment in the college campus The plantation drive is been carried on every year in the month of July the rainy session on full swing. The job is undertaken with the collaboration of forest department of the state govt. Every year more than 200 plants are planted by the students of the college through Eco Club of the college and personnel from forest department in the college campus and in surrounding areas of the college campus. The variety of plants is provided by the forest departments which are mainly ornamental and medicinal plants. The college is aware of its environment conservation responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized through various ways as under: 1. Pooling of vehicles by the college staff is in practice for saving petrol and reducing air pollution. Students are also encouraged to use public transport for commuting. 2. Judicious use of light and fans is being done. Bulbs and fans are kept in off mode when not in use. CFL lights are in use for energy conservation. 3. There is no use of polythene in the college campus. Only jute bags are allowed to be used in the college and its surrounding. 4. Plastic plates and cups are not in use in college. During different events in the college, only ecofriendly material like plates of plant leaves, paper plates are used. 5. Dust bins are being used for garbage disposal. Green landscaping with trees and plants In order to make the campus clean green, plantations are done through the participation of students in collaboration with the State Forest Department. Such type of plantation is done by the volunteers of NSS during their camps and ECO- Club of the college. College administration has set up an Eco-Club which has been working in consonance with various drives of Government of India and Himachal Pradesh like Sabachh Bharat Abhyan and clean environment and green environment etc. Students are the active members of this club and they are consistently involved in keeping the campus and surrounding areas neat and clean to create hygienic and congenial environment in the college campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link The college practices true spirit of education as there is no discrimination against caste, creed, religion and gender in admission, recruitment, academic and administrative activities. The institution provides safety, security counselling facilities to both male and female students/ staff. All new faculty members undergo an induction programme to understand the needs, concerns and characteristics of diversified people including women in the campus. There are common room facilities for boys and girls. CCTV cameras have been installed in the campus for security of students. A separate committee for discipline takes every care to maintain healthy and stress free academic environment in the campus. The faculty ensures the participation of girl students in intra and inter-institutional competitions and cultural activities. The college has a Women Grievance Redressal Cell to address the issues related to sexual harassment and other problems. As one of the strategic intent the college nurtures an environment of safety, trust mutual respect.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://govtcollegejhandutta.org/wp-content/uploads/2020/09/Best-practices.docx>



### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Higher education is an optional stage of formal learning that occurs after completion of secondary education. The right to access to higher education is mentioned in number of International Human Rights Instruments. The general higher education takes place in a university, college or other institute of higher education includes significant theoretical and abstract elements as well as applied aspects. Indian higher education is a need of radical reform presently for global competitiveness. A focus on enforcing higher standards of transparency strengthening of vocational and professional education through stronger institutional responsibilities would help in reprioritizing efforts toward higher education. In the present scenario of higher education, every institute of higher education is stressed from all corners of the society and stakeholders for providing quality and job oriented higher education to fulfill the need of youth for searching the employment opportunities for their carrier building. The efforts of our college is significant with respect to providing good facilities and environment to the students, as a results, the response from the students is positive and affirmative which is being shown with the quality and improvement in the student's academic acceleration and performance being judged from their end semester examination conducted by affiliating university reflecting upwards moving during the last five academic years.

Infact, being in the stage of infancy , established only in 2007, our institution is best in imparting best academic environment in providing quality education in the state particularly among the contemporary colleges established in rural areas in the state by considering the students enrollment which is expected to touch the figure of more than 600 in the next two academic sessions when the batch of Science faculty (Medical and Non -Medical) shall complete, availability of infrastructures, availability of teaching faculty and ministerial staff , easy approach to the institution being well connected with road connectivity from all corners of the surrounding areas. Although, there are some constraints or limitations with regard to the effective administration of the institution being from govt. sector, the college administration lacks in free hands for the effective administration. In spite of these limitations our college is performing well in delivering its best in order to fulfill the aspirations and requirements of the learners as well as expectations of stakeholders.

Provide the weblink of the institution

<http://govtcollegejhandutta.org/wp-content/uploads/2020/09/Institutional-distinctiveness.docx>

### 8.Future Plans of Actions for Next Academic Year

1. Special efforts to start NCC unit in the college as large number of students are interested in national building and development process. In this regard our institution have initiated the process of getting one unit of NCC naval and NCC army wing 2. Expansion of ground and establishment of canteen with all facilities for students and faculty members. 2. To provide all kind of facilities through college website and other meeting apps (online mode) like admission, fee deposition, attendance, results of MTT, suggestion and feed back and special classes. 3. A proposal for expansion of sports, cultural, labs and library facilities has been submitted to higher authorities for accord of approval..